

# BMCA General Meeting Minutes

**Date/Time:** Monday, October 24, 2016 / 7:00-9:00 PM

**Location:** Church of the Brethren, Fellowship Hall

**Minutes:** *(Note: not necessarily in chronological order as presented during the meeting)*

- 1. Welcome and Introductions:** Phil Klingelhofer, Boulevard Manor Civic Association (BMCA) President, welcomed the members and guests in attendance.
- 2. Guest Speaker – Police Officer Michael Keene, First District, Arlington County Police (representative for BMCA)**
  - a. A suspect has been arrested for recent graffiti in BMCA
  - b. Larcenies from autos continue at a high rate (lock cars!)
  - c. Christmas package theft is possible. Good to coordinate with neighbors to get packages when they are delivered
  - d. Some homeless people have been seen in Bon Air/Bluemont Park. Please report them to the Police non-emergency line (703-558-2222)
- 3. Wilson Blvd Vision Process – Mr. Matt Smith (see Attachment for add'l details)**
  - a. Two phase process – 1) Identify list of priorities; 2.) voting process
  - b. Goal is to come up with BMCA ranked priorities
  - c. One vote per adult paid member
  - d. Info email sent out last weekend
  - e. Initial priorities:
    - i. Bike safety
    - ii. Costs
    - iii. Cut thru traffic
    - iv. Pedestrian traffic
    - v. Travel time
    - vi. Vehicle safety
  - f. Motion to approve the plan/process:
    - i. 19 in favor 2 Abstentions
    - ii. Motion passed
- 4. Wilson Blvd Short-term Improvement Plans -- Ms. Bonnie Parker, Division of Transportation , Arlington County DES**
  - a. Numerous meetings held
  - b. Short term changes are:
    - i. Present plan to BMCA by Dec 5 (via a special meeting) the county's plans
    - ii. Plan/desire is to use the BMCA "Visioning" input (discussed above) to inform these temporary changes
    - iii. Plan to use funds with Bluemont NCP project to study plans from Bluemont to County line
    - iv. Looking for reps to help with study
- 5. APS Redistricting Plan – Mr. Tony Ermovick**
  - a. Reviewed status (see handout/attachment)
  - b. Discussion and debate with School Board are ongoing

**6. Bluemont Baseball Field Update – Mr. John Bloom**

- a. Knowledge of impact to BMCA not known well known.
- b. John provided a recap of the listening session held in early October. Lots of community representation. Explained layout of ball field, including vegetation and fencing options, safety, etc.
- c. Lots of discussion from meeting attendees how best to weigh-in with concerns. Best option is via the County website (inputs accepted thru Oct 25).
- d. County Manager plans to make a decision/recommendation by Nov 9, 2016, but County Board has final say.

**7. Upton Hill Regional Park Plans – Mr. Paul Gilbert, Executive Director NOVA Parks**

- a. Discussed future plans for Upton Hill
- b. Provided history of NOVA parks
- c. Conducted survey of Park users and what they wanted Upton Hill Park to offer
- d. Showed slides on overall park usage
- e. Proposed plan to increase parking from 162 to 225 spaces
- f. Also plan to add “high ropes” course next to batting cages
- g. Open Q&A and comments:
  - i. Need to maintain picnic shelter
  - ii. Need to do something about north are playground and restroom
  - iii. Safety concerns on pathway from Wilson Blvd
  - iv. Plans/of high ropes course needed
  - v. Environmental/water runoff concerns
- h. Effort will take a few years to study/implement

**8. Neighborhood Conservation – Mr. Phil Klingelhofer**

- a. Provided update on the Bluemont Park project for removal of invasive ivy from trees and walkway to south end parking lot.
- b. Project was approved by the Board in September
- c. Mainly thru Phil’s efforts, 411 trees have had appropriate invasive ivy removed in Bluemont Park
- d. Phil next described next project, which is to make traffic safety improvements to N. Montague Street (see attached).
  - i. Motion to approve moving forward with this as BMCA’s next NCP project:  
In-favor: 13    Opposed: 3    Motion: approved

**6. Treasurer’s Report (Rob Pilot):** The BMCA Treasurer (Rob Pilot) provided a written and oral Treasurer’s report (with copies available for all present, see Attachment (E) to these minutes). The balance as of October 24, 2016 was \$7,893.61. Mr. Pilot also presented to the members present the 2016 income/expense report and the proposed budget for 2017 (see enclosure (F)), the latter of which was voted on and unanimously approved by all members present. The President thanked Mr. Pilot for his efforts in developing this budget.

**9. Upcoming events**

- a. Veterans Day Dinner – Friday, November 11, 2016 at 6:00 PM
- b. Christmas caroling – Sunday, December 18, 2016

**10.** The President ended the meeting at approximately 9:00.

**Next BMCA General Meeting:** February 27, 2017.

Respectfully submitted,

***Tony Ermovick***  
BMCA Secretary

**Attachments:**

- (A) BMCA Wilson Position Project – Process Summary (Matt Smith)
- (B) BMCA Wilson Position Notes (Matt Smith)
- (C) Projected High School Seats in 2020-2021 Summary Brief (Tony Ermovick)
- (D) BMCA Neighborhood Conservation Projects (Phil Klingelhofer)
- (E) BMCA Treasurer’s Report -- October 24, 2016
- (F) BMCA Report of 2015 Actual Incomes and Expenses and 2016 Budget/Actual Income Expenses and 2017 Proposed Budget

## BMCA Wilson Position Project Process Summary

### Overview

Since the Bluemont Civic Association began the process to restripe Wilson Blvd from Montague to Frederick St, BMCA has been divided on the association's position on Wilson. At the June 2016 BMCA meeting the association charged the President to create a committee to *"Establish a position on Wilson Blvd. which reflects the will of the association."* The following plan is the committee's DRAFT recommendation on how to establish the position.

### DRAFT PLAN

#### Phase 1: Develop a process

- Create draft process- COMPLETE
- Solicit feedback
  - Picnic - COMPLETE
  - Listserve - COMPLETE
  - Website - COMPLETE
- Revise process based on feedback
- Approve process
  - October BMCA meeting

#### Phase 2: Establish priorities

- Operationally define priority
  - Requirements start with "I would like to.."
    - EX: I would like to have a short travel time to Ballston
    - EX: I would like to safely cross as a pedestrian at Livingston
    - EX: I would like to safely ride my bike on Wilson
- Solicit priorities
  - Harvest from comments already stated - COMPLETE
  - Solicit via the listserv and October BMCA General meeting
  - Solicit refinements at a meeting
  - Refine based on feedback
- Rank priorities
  - Each paid member will be offered the opportunity to prioritize the requirements by giving it up to 5 points
  - Prioritized list, including the total number of points awarded, presented via the listserv

#### Phase 3: Establish position

- Provide requirements to county Transportation staff
- Present options on the BMCA website and at a public meetings
- Provide feedback to the county transportation office

# We want to hear your voice on Wilson Blvd modifications

Arlington County is planning to make additional adjustments to Wilson Boulevard. Let your voice be heard on these changes.

<p><b>Oct 24 BMCA General Meeting</b>          - 7-9 PM          - Church of the Brethren</p>	<p><b>Plan voting and draft priorities discussion</b>          - Voting on the BMCA Wilson Blvd. Position Plan          - Discussion on the draft, unranked, priorities</p>
<p><b>Oct 14 - Nov 3</b>          - BMCA Listserv</p>	<p><b>Virtual Priorities Conversation</b>          - Discussion on the draft, unranked, priorities</p>
<p><b>Nov 2 Priorities Conversation</b>          - 7-9 PM          - Location TBA</p>	<p><b>Priorities Conversation</b>          - Discussion on the draft, unranked, priorities</p>
<p><b>Nov 7 - Nov 13</b></p>	<p><b>Priorities Ranking</b>          - Electronic voting on priorities          - Paper ballots on request          - Per BMCA bylaws, only paid members may vote</p>
<p><b>Dec 5 concept design meeting</b>          - 7-9 PM          - Location TBA</p>	<p><b>Review of concept design</b>          - Provide feedback to county transportation staff</p>

**Boulevard Manor Civic Association**  
**DRAFT - Wilson Boulevard Priorities - DRAFT**

The Wilson Boulevard Position Committee is seeking feedback on the following priorities. The priorities, gathered from comments made at meetings and from the listserv, are listed in alphabetical order. Once the priorities are established a separate voting process will place them in order which represents the will of the association. At the bottom is a time of day traffic statement which will accompany the priorities when then are published.

**DRAFT Priorities**

- A. Bike safety
  - a. Safely ride a bike on Wilson
  
- B. Costs
  - a. Minimize tax dollars spent on making changes to Wilson
  
- C. Cut through traffic
  - a. Minimize cut through traffic between Wilson and Route 50
  - b. Minimize speeding of traffic in the neighborhood
  
- D. Pedestrian safety
  - a. Safe pedestrian crossings
    - i. Livingston
    - ii. Manchester
  - b. Safety walking on Wilson
    - i. Locations where telephone poles make sidewalks non ADA compliant

## **BMCA Neighborhood Conservation Plan**

### **- Recommendations relating to Wilson Blvd -**

The BMCA Neighborhood Conservation Plan has several recommendations about Wilson Blvd. These recommendations will accompany the 2016 Wilson Blvd. Priorities transmission to the Transportation office.

**3-1** Maintain 4 through lanes along Wilson Blvd without adding roundabouts or traffic circles. Enforce the posted speed limits.

**3-20** Provide adequate-width sidewalks and stairs in all identified locations where the facilities are missing, in need of repair, or too narrow for use by handicapped persons.

**3-22** Protect pedestrian safety by enforcing County Codes that require trimming of shrubs, trees, etc., within the public sidewalk spaces and appropriate location of retaining walls and piping structures. (This is certainly applicable to the Willow Oaks planted in the utility space in the 5900 block of Wilson Blvd that have roots that raise up blocks of the sidewalk and cause a safety problem for the pedestrians.)

**3-23** The Department of Environmental Services should review its policies on sign location near sidewalks, locations of utility poles and support cables, and snow clearing in the neighborhood and make adjustments to reduce the impact on the pedestrians.

**3-34** Work with Metro to allow further identification of the bus stops along Wilson Blvd and installation of informational displays as the neighborhood desires.

**3-35** Work with Metro to move the existing bus shelter in the 5900 block of Wilson Blvd, relocating it to the flat area a half-block to the east (next to the Four Mile Run Bridge).

#### **Reference:**

BMCA Neighbor Conservation Plan

<http://www.boulevardmanor.org/wp-content/uploads/2015/06/Boulevard-Manor-Neighborhood-Conservation-Plan-2009.pdf>

## BMCA Wilson Position Notes

At the 6/6/2016 BMCA General Meeting:

- The association voted to not support the "DRAFT BMCA MOTION TO EXTEND WILSON BOULEVARD RECONFIGURATION WEST OF LIVINGSTON STREET" by a vote of [???]
- The association votes to support ""Charge the president of BMCA to form a committee to: Establish a position on Wilson blvd which reflects the will of the association." by a vote of [???]

At the 8/9/2016 BMCA board meeting the board adopted the following framework for a position on Wilson

- The objective is to establish a position on Wilson which reflects the will of the association
- The board agreed to support the fact that the plan was executed with fidelity (assuming it is followed!)
- The board agreed to not publicly disagree with the position once the process is complete, but simply to state that we had a good process and this is the will of the association
- Tony and Josh agreed to be on the planning/execution committee. Matt is a non-voting committee chair. The committee can add other individuals, including those not on the board, as long as both Josh and Tony agree to their inclusion.
- The board laid out the following timelines:
  - Present the plan to the board prior to the October BMCA General Meeting
  - Present the plan for the project at the October BMCA General Meeting
  - Present the position at the June BMCA General Meeting
- Invite the Madison Manor civic association to participate
  - Their position establishment process may be different, there are simply opportunities for collaboration and efficiencies.
- The charge does not include informing the county of the position or any actions after the position is established.

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Priorities describe needs, not how the need is accomplished. For example:

Safe pedestrian crossing of Wilson at Livingston is a priority

Put a stoplight at Wilson and Livingston - This is a solution, not a priority

Reduce cut-through traffic is a priority

Close Livingston at 6th street is a solution.

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For the Google form collecting feedback, we will require people to provide their name and email address. We don't want any anonymous comments nor give the people the ability to 'stuff the ballot box'.

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## BMCA Wilson Position Notes

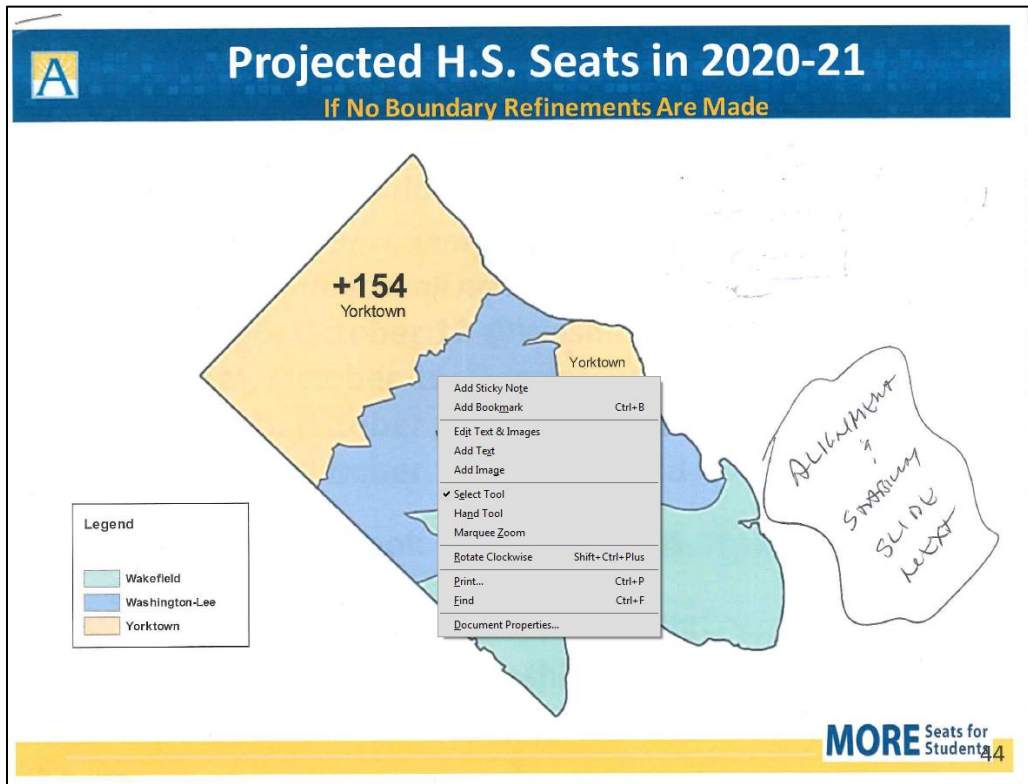
For the voting, each paid member will receive an email asking them to rank the options. For paid members who do not respond to the electronic ranking, send out letters (either via US mail or our runners) to get additional rankings.

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For the list of options which people will rank, we are looking for approximately 5 options which cover a broad spectrum depending on how the various requirements are weighed. For example (and these are just examples): Restripe Wilson east of Manchester to two lanes, continue one lane striping to livingston, turn Wilson into a pedestrian walkway, restripe with stop lights, etc)

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Ranking will use the 'instant runoff' format. After voting is complete the lowest ranking option is removed and people's ranking automatically readjusted. This continues until a final decision is established.



**Community Engagement**

**Community Information Sessions:**

**i** Provide context, share boundary tool, tour schools  
Same content at all meetings

- **Wed, October 12 @Washington-Lee**
- **Sat, October 15 @ Jefferson MS (in Spanish)**
- **Mon, October 17 @ Yorktown**
- **Wed, October 19 @ Wakefield**

**Online Boundary Tool: October 12 - 24**

**“What We Heard” Community Meeting:**  
**Thu, October 27 @Washington-Lee**

**WHAT WE HEARD**

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## School Board Deliberations on Refinements



**Proposed Recommendation –**  
November 3

**Work Session –** November 9

**Public Hearing –** November 15

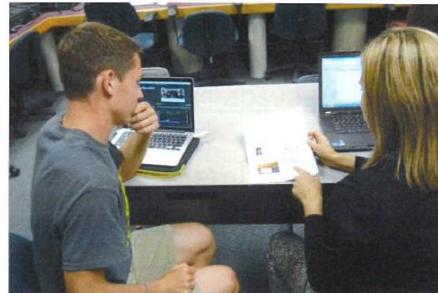
**Action –** December 1

45



## Feedback Options and Resources

- Boundary Tool
- FAQ
- Boundary Email  
[apsboundaries@apsva.us](mailto:apsboundaries@apsva.us)
- Boundary Hotline  
703-228-6310
- Ambassadors
- Face-to-Face Networking
- Boundary Webpage  
[www.apsva.us/APSboundaries/](http://www.apsva.us/APSboundaries/)



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## Contact the School Board

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**Open Office Hours:**  
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## **BMCA Neighborhood Conservation Projects**

### **Bluemont Park (Approved by County Board)**

This NC project is a multi-year program with three major elements that will:

- Provide safe pedestrian access to the playground, woodland area, and nature trail, by building sidewalk along the entrance roadway for the parking lot at N. Manchester Street and 4<sup>th</sup> Street N. to connect with the paved park trail.
- Restore the natural woodland area in Bluemont Park (in the area west of Four Mile Run between Carlin Springs Road, Arlington Boulevard and the south parking lot and continuing south across 1<sup>st</sup> Street N to Arlington Boulevard) by working in partnership with park staff, using a contractor for removal of invasive plant species, conducting a comprehensive survey of the flora and fauna, planting native plant species, encouraging and protecting wildlife diversity, and creating a nature trail with plant identification markers, and installing benches and tree protection measures to protect the natural area from the actively used areas of the park.
- Install historical signage on the Reeves Farm property.

### **N Montague Street (Future)**

This project will include restructuring and safety improvements along N Montague Street from N Nottingham Street to 4th Street N, including any re-engineering and other safety measures necessary to achieve those goals.

**Boulevard Manor Civic Association  
Treasurer's Report  
October 24, 2016**

**Beginning Balance as of 1/01/2016:** **\$ 8,058.92**  
(Combined Balance of BB&T Checking & Savings Accounts)

**Membership Dues/Donations Income (Y.T.D.):** + **\$ 2,997.00**  
**Interest credits Y.T.D.** + **\$ 1.48**

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**Revenue Balance** (Beginning Balance + Income) **as of 10/24/2016:** **\$11,057.40**

**Expenses to date:** **cleared Bank account (\$3,113.79)\***  
**issued, not yet cleared Bank account (\$ 50.00)**

**Total Expenses Y.T.D.** - **\$3,163.79**

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**TOTAL Balance as of 10/24/2016:** = **\$ 7,893.61**

\*Figure includes three checks totaling \$1,414 that cleared Bank account in 2016, but were part of 2015 expenses.

**CURRENT BB&T BALANCE as of 10/24/2016:** **\$7,943.61**  
(see bank online overview on reverse page)

**Submitted for Approval by Rob Pilot, Treasurer**

## Boulevard Manor Civic Association

### Report of 2015 Actual Income & Expenses and 2016 Budget/Actual Income & Expenses and 2017 Proposed Budget

	2015 Actual	2016 Budget	2016 Actual	2017 Proposed Budget
<b>Income</b>				
Membership & Donations	2,507.00	3,000.00	2,959.00	3,000.00
<b>Ongoing Expenses</b>				
Annual Legal Fees for Incorporation	-	100.00		100.00
Ashlawn Fun Fair Donation	150.00	150.00	200.00	150.00
Beautification	-	200.00		200.00
Civic Federation Membership	50.00	50.00	50.00	50.00
Meeting Refreshments	56.63	100.00	18.82	100.00
Meeting Space	250.00	250.00	150.00	250.00
Newsletter Printing	29.98	270.00		270.00
Signage	-	200.00		200.00
Supplies	-	50.00		50.00
Website Reg & Maintenance	106.25	150.00	130.22	150.00
Welcome Committee	56.61	200.00		200.00
Social Events <i>(detail below)</i>	-	-	-	-
Easter Egg Hunt	96.97	150.00	110.53	150.00
Ice Cream Social	113.79	150.00		150.00
Fall Picnic	1,161.92	1,300.00	1,090.22	1,300.00
Veterans Day Social	484.34	550.00		600.00
Miscellaneous Expenses	110.27	150.00		150.00
Ongoing Expenses Total	2,666.76	4,020.00	1,749.79	4,070.00
<b>Extraordinary/One Time Expenses</b>				
Corporation Formation Fees	-	750.00		-
Route 50 Frontage Improvements/Design	1,189.12	-		1,000.00
One time Expenses Total	1,189.12	-	-	1,000.00
<b>Total Expenses</b>	3,855.88	4,020.00	1,749.79	5,070.00
<b>Net Income</b>	(1,348.88)	(1,020.00)	1,209.21	(2,070.00)

*Note:*     Beginning Bank Balance as of 1/1/15:             \$8,000.90  
             Current Bank Balance as of 1/1/16:             \$8,058.90  
             Current Bank Balance as of 10/24/16:             \$7,943.61

Submitted for Approval by Rob Pilot, Treasurer  
 October 24, 2016