

BMCA General Meeting Minutes

Date/Time: Monday, February 25, 2013 / 7:00-9:20 PM

Location: Church of the Brethren

Attendance: 31

Minutes: *(Note: not necessarily in chronological order as presented during the meeting)*

1. Welcome and introductions (7:20 PM): Ms. Claudia Maloney, Boulevard Manor Civic Association (BMCA) President, welcomed the members and guests in attendance.

2. Approval of Minutes: Copies of the October 15, 2012 BMCA General Meeting minutes were made available to all attendees, as well as having been posted on the BMCA website. No comments or exceptions to the minutes as drafted were noted, and the motion to accept them as written was seconded and unanimously approved.

3. Treasurer's Report (Rob Pilot): The BMCA Treasurer (Mr. Rob Pilot) provided a verbal and written Treasurer's report (with copies available for all present, see Attachment (A) to these minutes). A motion to accept the report as written was made, seconded and unanimously approved.

Beginning Balance as of January 1, 2013	\$7,148.42
Balance as of February 25, 2013	\$7,040.99

Mr. Pilot also provided copies of the BMCA "Report of 2012 Expenses / 2013 Budget and Expenses Y.T.D." as well (see Attachment (B)).

4. Standing Committee Reports:

- a. Communications (Lee Dioso). This is a new Standing Committee that was approved as a replacement to the Zoning Committee at the October 2012 BMCA General Meeting. No specific discussions on this Committee were held.
- b. Hospitality (Carlin Schwartz). Updates on this Committee were provided by Claudia on ongoing Committee initiatives as follows:
 - i. The BMCA-Church of the Brethren jointly sponsored Easter Egg Hunt is scheduled for Saturday, March 30, 2013 at the Church of the Brethren.
 - ii. The 4th of July Ice Cream Social (and informal BMCA patriotic parade) will again be conducted this year.
 - iii. The date of the BMCA Annual Community Picnic has been set for September 15, 2013 (location is same as previous years, Upton Hill Regional Park, Picnic Shelter #1)
 - iv. The Veteran's Day BMCA dinner will again be held on Veteran's Day, November 11.

- c. Safety (Chuck Norton). Chuck provided some information on the Arlington Community Emergency Response Team (“CERT”) program. CERT is a volunteer based organization that provides for training of individuals for their own benefit in how to deal with emergency situations, as well as a volunteer workforce to support the Arlington Community in time of natural or man-made disasters. A schedule of the spring CERT courses was handed out (see Attachment (C)), which also included a point of contact for general Arlington CERT program information (email address: ArlingtonCERT@gmail.com).
- d. Conservation and Beautification (Tony Ermovick (Acting)). This standing committee currently does not have a permanent Chairperson. Tony (serving Acting Chairperson) is still soliciting input for possible projects that could be implemented in the BMCA neighborhood. It was noted that BMCA had received a \$50 contribution in 2012 to be used for beautification type projects and initiatives.

Also, Paul Svercl is continuing to liaison with VDOT representatives for beautification and appearance related issues along Route #50/Arlington Blvd near the BMCA southern perimeter.

- e. Parks (Phil Klingelhofer).
 - i. The Arlington Parks Department is continuing its program to remove invasive species (especially English Ivy) from the Bluemont Park and 4 Mile Run stream areas. Volunteers are always needed to support this initiative. If interested, please contact Phil Klingelhofer.
 - ii. A question was asked about whether the County will once again be holding the trout stocking and fishing program as they have in years past. Phil agreed to contact the County to verify their plans (Note: subsequent to the meeting, Phil verified that the County had discontinued this program in 2011, and it would no longer be held).
- f. Membership (Matt Smith): Matt reported that there are currently 166 paid members (representing 99 households) in BMCA. This membership rate surpasses last year’s membership rate, due largely to Matt’s new membership sign-up initiatives (such as the use of *PayPal*, on-line membership verification status, etc.). All congratulated Matt on his exceptionally hard work in identifying and implementing these new initiatives. Specific and ongoing Membership Committee initiatives and accomplishments are:
 - i. A new process to check on the status of your current year membership online has been implemented. See the BMCA website (<http://www.boulevardmanor.org/>) Membership section to access.
 - ii. You can now submit the application to become a BMCA member online, and also pay your BMCA annual dues via *PayPal*. See the above noted BMCA website for details.

5. Nominating Committee: Per Claudia’s suggestion, Chuck Norton and Tony Ermovick have agreed to serve on the Nominating Committee for 2013. One additional representative for this Committee is also required, and a volunteer will be solicited via the BMCA LISTSERV. The

Committee will meet and present their recommendations for any new BMCA officers and/or Board members at the June 2013 BMCA General Meeting.

6. Special Committees:

- a. Neighborhood Conservation Plan (NCP) (Matt Doyle). Not present. No issues/update presented.
- b. Reevesland (Larry Goldschmidt). Not present. However, Joan Horwitt provided an update on Reevesland related issues, as follows:
 - i. The highly successful “Lawns-2-Lettuce-4-Lunch” program is now in its 3rd year. There are eight growing beds near the Reevesland house, and the program will continue to provide education benefits to various schools and local community.
 - ii. The initiative to use the Reevesland farmhouse for a learning center is still ongoing. There were no qualified applicants on the recent Request for Proposals (RFP) for possible uses of the Reevesland farmhouse. The County has now issued a Request for Interest (RFI) to determine what are other potential uses for the property.
- c. Ashlawn Expansion (Josh Handler, BMCA PLPC Representative). Josh provided an overall update on the Ashlawn expansion project, with specific focus on two initiatives that were being proposed to improve future traffic flow to the school site. The School Board has approved the general plan, and it is now before the County Board for final approval/comments. The plan that has gone forward by the School Board provides for additional school parking and a drop off entry way off of Manchester Street. Josh reported that this will increase the amount of impervious grounds by 20%, mainly due to the new roadway and drop off access. There was much general discussion as to the pro's and con's of this proposed entryway. Josh reported that the next step was to gain approval of the necessary “Use Permit” by the County Board. It was suggested that BMCA send a letter to the County Board stating its position on this issue. After some discussion, it was agreed that this issue should properly be vetted and handled by the BMCA Board.

Mr. Rich Engle, a Board of Directors member for the Dominion Hills Pool Association, discussed some ongoing discussion the Pool Association has had with Ashlawn Expansion project representatives concerning current and proposed future use of the Pool's parking lots. The School currently leases 30 parking spaces for school use, and the Pool Association has been asked for a long term lease of 60 to 70 spaces. The Pool Board has not yet voted on this latest proposal, nor have they voted on School Board/County proposal to allow for new access off Wilson Boulevard for access to 8th Road. Future discussions are expected, and this information was provided to the BMCA General Meeting attendees as informational only.

7. Old Business:

- a. Arlington Villages Project. Gail Cutner provided an update concerning the Arlington Villages Project initiative. Details on this program were provided at the October 2012 BMCA General Meeting, and can be found at the website (<http://www.arlingtonvillages.org/>), or by contacting the program manager at

arlintonvillages@gmail.com. Ms. Cutner stated that the pilot for this program will be held at the communities of Boulevard Manor, Arlington Forrest, and Dominion Hills. There was much discussion as to how eligible residents could be contacted, and Ms. Cutner will liaison with key BMCA members to help initiate the pilot program in Boulevard Manor.

- b. Proposed Revision to Change the BMCA Bylaws. Following up on the BMCA Bylaws that were approved at the October 2012 BMCA General Meeting, Claudia and Paul Svercl presented a plan to revise the BMCA Bylaws again to allow the removal of the small triangular area East of Carlin Springs Road from the BMCA boundaries. This issue has been requested by the Carlin Springs Civic Association and supported by the County to alleviate some confusion over Civic Association boundaries. A motion was presented to approve this action, and it was seconded and approved by a unanimous vote of the BMCA members present.

8. New Business:

- a. Wilson Road Improvement Initiative. Mr. Ed Fendley of the Bluemont Civic Association kicked off the meeting with a presentation on their civic association's initiative to improve the sidewalk and road safety of Wilson Boulevard from 4-Mile Run to George Mason Boulevard. This initiative is primarily due to safety concerns (poor sidewalk width and obstructions, etc.), but also due to aesthetics. The Bluemont Civic Association stood up a task force approximately a year ago to look in to this issue, and they came up with four options:
 1. Acquire right-of-way from all involved landowners
 2. Place all utilities underground
 3. Reconfigure the existing roadway
 4. Do nothing

Alternative #3 was selected, and the merits of this alternative were briefed by Mr. Fendley to the BMCA General Meeting attendees. At this point, Mr. Fendley's brief was only for informational purposes, but he does expect the Bluemont Civic Association to seek BMCA's support/endorsement of this initiative in the future. There was much discussion on this initiative, as well as several questions, such as how will this new plan affect bus traffic, what will be the impact to Wilson Boulevard nearer to Boulevard Manor, and what will be the impact to overall Wilson Boulevard traffic. No commitments were made to Mr. Fendley, and Claudia thanked him for sharing this information with BMCA.

- b. Manchester & Route #50/Arlington Boulevard Upgrades. Mr. Jeremy Watson of the County's Transportation Division provided an update of the Manchester and Route #50/Arlington Boulevard intersection upgrades that are ongoing. This initiative is part of VDOT's plan to improve vehicular and pedestrian safety along the Route #50 corridor. Of special long time concern to BMCA residents has been the northwest corner of this intersection, which has no sidewalk and poor pedestrian safety aspects. There are two phases to this initiative: 1.) signage phase and 2.) sidewalk installation phase. Some of the initial work of the first phase has already started, such as placement of new traffic lights and poles. The design for the sidewalk and bus stop is scheduled to be completed

this Fall, and BMCA will have another opportunity to review the design before it goes final in the summer. Note: the bus stop that is currently on the northeast side of the intersection will be moved to the northwest side of the intersection as part of this initiative.

- c. Arlington County Code Enforcement. Dana Wilson and Myriam Villarroel, inspectors for the Arlington County Department of Community Planning, Housing and Development, attended the meeting to provide general information and answer various questions concerning the duties and responsibilities of the Code Enforcement Branch of Arlington County. Specifically, they stated that they have 8 inspectors for all of Arlington County, and would respond to any queries as soon as they could, many the next business day. For more details, please see the Arlington County Code Enforcement website via www.arlingtonva.us or contact the inspection branch at (703) 228-3764.
- d. Church of the Brethren Update. Pastor Nancy Fitzgerald provided an update for some upcoming Church of the Brethren activities, as follows:
 - i. Drama Group. The Church has established a Drama Group, that would meet roughly once per month (or more, if there is interest) on Sunday's. It is open for all adults, youth and children. If interested, please contact Robyn Reals at rreals1@verizon.net as they are looking for more people to join.
 - ii. Yard Sale. The Church plans to sponsor its annual yard sale on May 18 (Saturday). Regular tables will be "rented" for \$20, with all proceeds going to AFAC. For additional details, please contact the Church.

9. Conclusion. Meeting adjourned at 9:20 PM.

Next BMCA General Meeting: June 2013 (exact date TBD)

Respectfully submitted,

Tony Ermovick
BMCA Secretary

Attachments:

- A. BMCA Treasurer's Report, February 25, 2013
- B. BMCA Report of 2012 Expenses/2013 Budget and Expenses YTD, as of February 25, 2013
- C. Arlington County CERT Spring 2013 Class Schedule

**Boulevard Manor Civic Association
Treasurer's Report
February 25, 2013**

Beginning Balance as of 1/01/2013: **\$7,148.42**
(Combined Balance of BB&T Checking & Savings Accounts)

Membership Dues/Donations Income (Y.T.D.): + \$ **230.00**
Interest credits Y.T.D. + \$ **.32**

Revenue Balance (Beginning Balance + Income) **as of 2/25/2013:** **\$7,378.74**

Expenses to date:

	cleared Bank account	(\$ 287.75)*
	issued, not yet cleared Bank account	(\$ 50.00)

Total Expenses Y.T.D. **- \$ 337.75**

TOTAL Balance as of 2/25/2013: **= \$7,040.99**

*Figure includes two items totaling \$125.00 which cleared Bank account in 2013, but were part of 2012 expenses.

CURRENT BB&T BALANCE as of 2/25/2013: **\$7,090.99**
(see bank online overview on reverse page)

**Submitted for Approval by Rob Pilot, Treasurer
February 25, 2013**

**Boulevard Manor Civic Association
Report of 2012 Budget and Expenses / 2013 Budget**

January 1, 2012 Bank Balance: \$6,558.04

January 1, 2013 Bank Balance: \$7,148.42

		<u>2012 Budget</u>	<u>2012 Actual</u>	<u>2013 Budget</u>
January	Membership Drive	35.00	15.00	100.00
	Signage (general meetings, special events)	200.00	-	200.00
	Annual .org & .com web registration	50.00	102.54	50.00
	Supplies	50.00	-	50.00
February	Newsletter	90.00	-	90.00
	General Meeting (donation for room)	50.00	50.00	50.00
	Refreshments	30.00	37.05	30.00
April	Easter Egg Hunt / Social	125.00	83.97	150.00
	Ashlawn Fun Fair Donation	150.00	150.00	150.00
May	Newsletter	90.00	-	90.00
June	General Meeting (donation for room)	50.00	50.00	50.00
	Refreshments	30.00	-	30.00
July	July 4 th Ice Cream Social	150.00	69.48	150.00
August	Arlington Civic Federation Dues	50.00	50.00	50.00
Sept.	BMCA Annual Picnic	900.00	898.20	1,000.00
October	Newsletter	90.00	17.98	90.00
October	General Meeting (donation for room)	50.00	50.00	50.00
	Refreshments	30.00	-	30.00
November	Veteran's Day Social	500.00	409.35	500.00
December	Arlington Community Church	100.00	100.00	100.00
	(Donation for meeting room for year)			
	Miscellaneous	100.00	50.00*	100.00
	TOTAL:	\$ 2,920.00	2,083.57	3,110.00

*Figure represents donations to Fisher House Foundation and Wounded Warrior Project in which BMCA received donations in same amount to offset this expense

Membership Dues/Donations Revenue Historical Detail:

2012 Membership Dues/Donations = \$2,825
 2011 Membership Dues/Donations = \$2,980
 2010 Membership Dues/Donations = \$3,480
 2009 Membership Dues/Donations = \$1,560
 2008 Membership Dues/Donations = \$1,300
 2007 Membership Dues/Donations = \$1,480

Submitted for Approval by Budget Committee by:
 Claudia Maloney, Phil Klingelhofer and Rob Pilot, Treasurer



Arlington County CERT Spring 2013 Class Schedule

Class Topic	Class 46 Dates	Class 47 Dates
Disaster Preparedness	Thurs. 3/7/13	Tues. 3/12/13
Medical Operations I	Thurs. 3/14/13	Tues. 3/19/13
Medical Operations II	Thurs. 3/21/13	Tues. 4/2/13
Team Org/Disaster Psych	Thurs. 4/4/13	Tues. 4/9/13
Search and Rescue	Thurs. 4/11/13	see below
Fire Suppression/ Utility Shutoff	Sat. 4/13/13 **	Sat. 4/13/13 **
Search and Rescue	see above	Tues. 4/16/13
Terrorism	Thurs. 4/18/13	Tues. 4/23/13
Final Exercise	Sat. 4/27/13	Sat. 4/27/13

** possible extra date if needed would be 4/6/13, but don't count on it

If you are interested in CERT training, please send an e-mail to ArlingtonCERT@gmail.com indicating which of the two spring 2013 classes (46 or 47) you prefer and providing, if you haven't already, your home address, home phone and cell phone numbers. Enrollment for each class is limited to 25 and classes will not be held unless at least 12 enroll. All classes are taught in English and are open to those who live and/or work in Arlington County and are at least 18 years of age (16 and 17 if accompanied by an adult).

Tuesday and Thursday classes meet from 7 to 10 pm. The April 13 class meets from 9 am to 1:30 pm and the April 27 class meets from 9:30 am to 1:30 pm. All classes meet at the Arlington County Fire Training Academy located at 2800 S. Taylor Street in Shirlington unless otherwise notified.

Completion of all classes is required in order to participate in the final exercise and complete your training. If you are unable to attend a particular class, you may make it up with the other group. There may also be opportunities to make up missed classes with neighboring jurisdictions, but that's not always possible. The next round of training will likely begin September 2013. You may take up to one year to complete all courses before having to repeat all of the training. Those who wish to be considered active-duty members of the Arlington County CERT must also complete two online independent study National Incident Management System (NIMS) courses (100.b and 700.a) and successfully pass a criminal background check.