

BMCA General Meeting Minutes

Date/Time: Monday, February 22, 2010, 7:30-9:00 PM

Location: Church of the Brethren

Minutes:

1. **Welcome and introductions:** conducted by Boulevard Manor Civic Association (BMCA) President, Mr. Phil Klinghofer.

2. **Guest Speakers.**

Detective Chris Dengeles, Auto Theft Unit, Arlington Police reviewed the crime statistics for our neighborhood (virtually no incidents in past 6 months), answered questions, and offered tips about prevention of auto theft.

Ms. Kimberly Harman, Deputy Chief of Animal Control for Arlington County, spoke about the responsibilities of pet owners, including dog leash laws and cleanup, and wildlife in the neighborhood.

3. **Approval of October 19, 2009 BMCA General Meeting Minutes:** A motion to approve the minutes was approved without objection

4. **Treasurer's Report:** President Klinghofer provided a verbal and written copy of the BMCA Treasurer's report, prepared by Rob Pilot, BMCA Treasurer.

5. **Membership:** Judy Norton, Committee Chair reported on the 2010 membership dues and donations received to date, including those paid at the start of the meeting.

6. **Hospitality:** Claudia Maloney, Committee Chair, reported on the Easter Egg Hunt and Adult Social planned for Saturday, April 3 in partnership with the Church of the Brethren.

7. **Conservation & Beautification:** Mike McComis, Committee Chair, reported that the committee would be looking at ways to improve and maintain the entrance to the neighborhood at Manchester Street and Arlington Boulevard, using funds donated for that purpose to pay a private contractor for mowing and clean up, in conjunction with work by neighborhood volunteers. The committee would consider other neighborhood beautification projects, based on suggestions from the community and availability of funds, donated plants, and volunteers.

8. **Parks:** Phil Klinghofer, Committee Chair, reported that the new Park Maintenance Supervisor for Bluemont and Bon Air Parks is Kasey Spriggs, and the new Park Service Area Manager is Kurt Louis.

- **Park Maintenance:** For general maintenance and plant care, contact park management staff **Kurt Louis** at 703-228-7754 or klouis@arlingtonva.us, or **Kasey Spriggs** at 703-228-7982 or kspriggs@arlingtonva.us.

- Volunteer Plant Cleanup: To organize volunteer work groups to remove evasive plants, contact **Jenn Truong** at 703-228-7636 or Jtruong@vt.edu.
- Graffiti: Graffiti should be reported to **park maintenance** at 703-228-6525 or park management staff **Kurt Louis** at 703-228-7754 and **Kasey Springs** at 703-228-7982 for prompt removal.
- The Park Ranger Office number is 703-525-0168
- For dangerous conduct but not life threatening, call Non-emergency 703-558-2222. For life threatening situations, call 911.
- For emergency park maintenance issues after hours and weekends call the Call Center at 703-228-6555
- General Park Maintenance – 703-228-6525 (8:00am – 5:00pm Monday –Friday, Weekends; messages can be left for non-emergency issues and will be responded to on Monday)
- After hours and weekend phone number: 703-228-6555 (this number can contact Rangers, Evening Sports Rovers, Weekend Duty Staff and the Emergency Communication Center.
- Weekend Duty Officer (Park Maintenance) – 571-220-2110

Phil also reported that the Bluemont Playground renovation, which has been fully funded by Arlington County, was still proceeding as scheduled, with construction to begin in the spring and completion expected by the end of the summer.

9. Neighborhood Conservation Plan: Matt Doyle, Committee Chair, provided a brief summary on the status of the proposed street lighting and pedestrian safety project for Montague and 1st Streets was discussed. The original proposal had not received sufficient support from the affected households to meet the county threshold for approval, so the NCP Committee is working with county NCP staff on an alternative plan designed to improve pedestrian safety and reduce speed of traffic while minimizing the impact on residents of the streets involved. When the revised project design has been finalized, a meeting of residents on those streets and other interested parties will be held for discussion prior to a new vote.

10. Neighborhood Signs: Phil Klingelhofer, standing in for Steve Schwartz, Committee Chair provided a brief update. The sign design has been finalized and three locations for the proposed signs have been approved: 1.) corner of Manchester & Wilson, 2.) corner of Livingston and Wilson Blvd., and 3.) corner of Manchester and Arlington Blvd. A location for the forth sign is still under review by the Sign Committee and will be presented to the BMCA Board for approval in the coming weeks. The signs are fully funded by the County as part of the approval of our Neighborhood Conservation Plan and should be installed, with some planting, by mid-Summer.

11. Reevesland: Larry Goldshmidt, Committee Chair, reported that Phil Klingelhofer had sent a letter to the Arlington County Board in November expressing our community's strong concern for the county's failure to maintain the house and grounds properly, risking deterioration of the historic buildings. A second letter, requesting that Arlington County move forward to develop

an interim and a long term plan for the property, including regular maintenance. Members of the committee were arranging to personally meet with County Board members to express our concern and ask for assistance.

12: Civic Federation: Paul Svercl, BMCA lead liaison to the Civic Federation Association, reported on Civic Federation activities.

13: New Business: Phil Klingelhofer, noting that there was no other new business to bring before the membership, asked Dori and Byron Byron and Merwin and Polly Liss to come forward, thanked them for their decades of service to Boulevard Manor and presented to them the BMCA Lifetime Achievement Award.

Meeting adjourned at 8:50 PM.

Next Meeting: June 7, 2010.

Respectfully submitted,

Phil Klingelhofer

Attachments: Boulevard Manor Civic Association Treasurer's Report of February 22, 2010

**Boulevard Manor Civic Association
Treasurer's Report
October 19, 2009**

Beginning Balance as of January 15, 2009 (Combined Balance of BB&T Checking & Savings Accounts)	\$2,907.47
<u>Membership Dues Income (Year-To-Date):</u>	<u>\$1,345.00</u>
Balance (Beginning Balance + Income) as of 10/19/2009:	\$4,252.47
Expenses to date:	(\$ 1,583.01)
<u>Interest credits Y.T.D.</u>	<u>\$ 2.17</u>
TOTAL Balance as of 10/19/2009:	\$2,701.63
CURRENT BB&T BALANCE as of 10/19/2009:	\$2,701.63

**Submitted for Approval by Rob Pilot, Treasurer
October 19, 2009**

Boulevard Manor Civic Association
Report of 2009 Events and Expenses / Budget
As of October 19, 2009

January 15, 2009 Bank Balance: \$ 2,907.47
 October 19, 2009 Bank Balance: \$ 2,701.63

		<u>2009 Budget</u>	<u>2009 Actual</u>	<u>2010 Draft</u>
T.B.D.	New Social Event	-	-	\$ 400
January	Membership Drive	\$ 31	\$ 30.46	\$ 35
January	Signage to announce general meetings	110	110.27	150
January	Annual .org & .com web registration	50	T.B.D.	50
February	Emergency preparedness brochure costs**	253	253.16	-
February	Newsletter	60	-	90
February	General Meeting (donation for room)	50	50.00	50
	Refreshments	30	20.00	30
April	Easter Egg Hunt / Social	100	100.00	100
May	Newsletter	60	89.12	90
June	General Meeting (donation for room)	50	50.00	50
	Refreshments	30	30.00	30
July	July 4 th Ice Cream Social	150	150.00	150
August	Arlington Civic Federation Dues	50	50.00	50
Sept.	BMCA Annual Picnic	650	650.00	750
October	Newsletter	60		90
October	General Meeting (donation for room)	50		50
	Refreshments	30		30
December	Arlington Community Church	100		100
	(Donation for meeting room for year)			
December	Miscellaneous	100		100
TOTAL:		\$2,014	\$1,583.01	\$2,395

***Emergency preparedness brochure costs will be funded from reserve funds*

Membership Dues Revenue Detail:

Actual Collected Revenue Y.T.D. as of 10/19/09: \$1,345

Expenses to date (\$1,583.01) + remaining budgeted expenses (\$390) =	\$1,973.01
	- \$ 253.16 paid from reserve
	- <u>\$1,345.00 collected dues</u>
	\$ 374.85

In order to meet 2009 budget figure and maintain excess cash reserves, additional revenue of \$375 will need to be collected by year-end.

Submitted for Approval by the BMCA Budget Committee by:
 Rob Pilot, Dori Byron, Mike McComis, Steve Schwartz, Judy Norton

HISTORICAL REVENUE/MEMBERSHIP DETAIL FOR PAST 3 YEARS:

Revenue Detail:

2007 Actual Revenue from membership dues:	\$1,480
2008 Actual Revenue from membership dues:	\$1,300
2009 Actual Revenue from membership dues:	\$1,345 (Y.T.D.)

Member Detail:

2007 Members: 284

2008 Members: 241

2009 Members: 237 x \$5=\$1,185 If membership fee is raised to \$10 per member, the revenue figure will amount to \$2,370 based on 2009 member levels. Additional contributions have averaged @\$85 per year over the past 3 years. Based on 2009 information year to date, our revenue recognition would amount to @ \$2,455.