

BMCA General Meeting Minutes

Date/Time: Monday, 19 October 2009, 7:30-9:00 PM

Location: Church of the Brethren

Minutes:

1. **Welcome and introductions:** conducted by Boulevard Manor Civic Association (BMCA) President, Mr. Phil Klinghofer.

2. **Guest Speaker.** Ms. Alice Burton, Chief Animal Control Officer for Arlington County, was not able to attend the meeting due to personal reasons. As scheduling permits, she may be scheduled as a guest speaker at a future meeting. However, there was considerable ad hoc discussion by attendees on various wildlife incidents that have been noted in the BMCA area, to include:
 - Wandering raccoon on Manchester St. (County animal control captured it)
 - Numerous wild fox sightings around the area

For any such sighting or concerns, residents should stay clear of the wild animal and contact the Arlington County Animal Control for any recommendations or actions.

2. **Treasurer's Report:** Mr. Rob Pilot provided a verbal and written copy of the BMCA Treasurer's report, summarized as follows:

Beginning Balance as of January 15, 2009	\$ 2,907.47
<u>Membership Dues Income (Year-to-Date)</u>	<u>\$ 1,345.00</u>
Beginning 2009 Balance + Income Of 10/19/09	\$ 4,252.47
 Expenses to date	 (\$1,583.01)
 <u>Interest credits year-to-date</u>	 <u>\$ 2.17</u>
 TOTAL Balance as 19 October 2009	 \$2,701.63

3. **Conservation & Beautification:**
 - a. **Neighborhood Signs (Mr. Phil Klingelhofer for Mr. Steve Schwartz):** The proposed sign design for the BMCA neighborhood signs was displayed and presented by the BMCA president on behalf of the Sign Committee. There are currently three locations for the proposed signs: 1.) corner of Manchester & Wilson, 2.) corner of Livingston and Wilson Blvd., and 3.) corner of Manchester and Arlington Blvd. A location for the forth sign is still under review by the Sign Committee. The signs are fully funded by the County as part of the approval of our Neighborhood Conservation Plan. *A recommendation was made to formally thank Mr. Peter Lindeman of Blvd*

Manor who volunteered his graphic artist services in the design and layout of the sign.

- b. Ad Hoc Discussion – Reeves House. Significant ad hoc discussion occurred concerning the maintenance and future of the Reeves House, eventually resulting in a proposal and unanimous vote for the BMCA to send a letter to the County Board formally expressing several specific concerns about the current level of maintenance for the Reeves House and land. Mr. Jim Landrum agreed to draft the letter, to be signed out by the BMCA President.
 - c. Neighborhood Conservation Plan (Mr. Tony Ermovick for Mr. Matt Doyle). A brief summary on the status of the proposed street lighting and pedestrian safety project for Montague and 1st Streets was discussed. The proposal was in final voting status by the affected BMCA residents and had not yet been formally approved or rejected, though initial indications were that it was not likely to pass. Should this project design fail to pass, then either a revised project design or alternate project will need to be pursued.
 - d. Clean Up of the Manchester & Arlington Blvd Entrance (Ms. Dori Byron & Mr. Paul Svercl). Through Ms. Dori's personal efforts, a private landscaper was hired and cleaned out the dense overgrowth at the northwest corner of Manchester and Arlington Blvd. Funds for this effort were from private donations by BMCA Board and General Members. Much appreciation was expressed by attendees for Ms. Byron's initiative to make this happen. Mr. Svercl also provided an update on his collaborations with VDOT and the County on various Neighborhood Conservation Plan action items for landscaping and cleanup for the other areas along Arlington Blvd and the by-pass road. Specific future action will be removal of invasive plant species along this area by VDOT crews in the near future.
4. Membership (Ms. Dori Byron). Ms. Byron reported that there were currently 247 dues paying members to the Boulevard Manor Civic Association.
 5. Civic Federation Association (Mr. Paul Servcl). Mr. Svercl, the BMCA lead liaison to the Civic Federation Association, reported the following:
 - The U.S. 2010 Census will soon be starting
 - Flu shots (regular and H1N1/"swine") are now being given (contact your health care provider for more details). H1N1 flu immunizations to school children is a priority.
 6. Hospitality (Ms. Claudia Maloney). Ms. Maloney reported that the 3rd Annual BMCA Christmas caroling event will be held on the evening of December 6 (exact time TBD). Caroling will be provided for the residents of the Sunrise Retirement home, "The James House." All are welcome.
 7. Parks (Mr. Phil Klingelhofer). Updates were provided as follows:
 - Upton Hill: pool closed; reduced hours for mini-golf and batting cages

- Skate Park: hours reduced to 8:00 AM – 8:00 PM Monday-Thursday and Sunday; 8:00 AM – 9:00 PM Friday & Saturday

8. Budget (Mr. Rob Pilot). Copies of the proposed budget were provided to all attendees. Key points discussed were as follows:

- Draft 2010 budget included same social events as previous years (summer picnic, 4th of July ice cream social, and Easter egg hunt), plus a new TBD social event
- Due to shortfalls in BMCA income to support this proposed budget, the Budget Committee proposed to increase the annual dues to \$10/adult (up from \$5/adult). After much discussion, especially as to how increasing dues could negatively affect membership overall, a motion was made as follows:

Motion: To approve the 2010 BMCA Budget as submitted, including a sense of the General Meeting attendees' approval of the proposal to increase dues from \$5/adult to \$10/adult. Motion seconded.

In Favor: Unanimous Oppose: 0 *Passed*

9. New Business (BMCA President). None noted.

Meeting adjourned at 9:00 PM.

Next Meeting: TBD/February 2010.

Respectfully submitted,

Tony Ermovick

Attachments:

1. Boulevard Manor Civic Association Treasurer's Report of October 19, 2009
2. Boulevard Manor Civic Association Report of 2009 events and Expenses / Budget as of October 19, 2009

**Boulevard Manor Civic Association
Treasurer's Report
October 19, 2009**

Beginning Balance as of January 15, 2009 (Combined Balance of BB&T Checking & Savings Accounts)	\$2,907.47
<u>Membership Dues Income (Year-To-Date):</u>	<u>\$1,345.00</u>
Balance (Beginning Balance + Income) as of 10/19/2009:	\$4,252.47
Expenses to date:	(\$ 1,583.01)
<u>Interest credits Y.T.D.</u>	<u>\$ 2.17</u>
TOTAL Balance as of 10/19/2009:	\$2,701.63
CURRENT BB&T BALANCE as of 10/19/2009:	\$2,701.63

**Submitted for Approval by Rob Pilot, Treasurer
October 19, 2009**

Attachment (1)

Boulevard Manor Civic Association
Report of 2009 Events and Expenses / Budget
As of October 19, 2009

January 15, 2009 Bank Balance: \$ 2,907.47
 October 19, 2009 Bank Balance: \$ 2,701.63

		2009 Budget	2009 Actual	2010 Draft
T.B.D.	New Social Event	-	-	\$ 400
January	Membership Drive	\$ 31	\$ 30.46	\$ 35
January	Signage to announce general meetings	110	110.27	150
January	Annual .org & .com web registration	50	T.B.D.	50
February	Emergency preparedness brochure costs**	253	253.16	-
February	Newsletter	60	-	90
February	General Meeting (donation for room)	50	50.00	50
	Refreshments	30	20.00	30
April	Easter Egg Hunt / Social	100	100.00	100
May	Newsletter	60	89.12	90
June	General Meeting (donation for room)	50	50.00	50
	Refreshments	30	30.00	30
July	July 4 th Ice Cream Social	150	150.00	150
August	Arlington Civic Federation Dues	50	50.00	50
Sept.	BMCA Annual Picnic	650	650.00	750
October	Newsletter	60		90
October	General Meeting (donation for room)	50		50
	Refreshments	30		30
December	Arlington Community Church (Donation for meeting room for year)	100		100
December	Miscellaneous	100		100
	TOTAL:	\$2,014	\$1,583.01	\$2,395

***Emergency preparedness brochure costs will be funded from reserve funds*

Membership Dues Revenue Detail:

Actual Collected Revenue Y.T.D. as of 10/19/09: \$1,345

Expenses to date (\$1,583.01) + remaining budgeted expenses (\$390) =	\$1,973.01
	- \$ 253.16 paid from reserve
	- <u>\$1,345.00 collected dues</u>
	\$ 374.85

In order to meet 2009 budget figure and maintain excess cash reserves, additional revenue of \$375 will need to be collected by year-end.

Submitted for Approval by the BMCA Budget Committee by:
 Rob Pilot, Dori Byron, Mike McComis, Steve Schwartz, Judy Norton

HISTORICAL REVENUE/MEMBERSHIP DETAIL FOR PAST 3 YEARS:

Revenue Detail:

2007 Actual Revenue from membership dues:	\$1,480
2008 Actual Revenue from membership dues:	\$1,300
2009 Actual Revenue from membership dues:	\$1,345 (Y.T.D.)

Member Detail:

2007 Members: 284

2008 Members: 241

2009 Members: 237 x \$5=\$1,185 If membership fee is raised to \$10 per member, the revenue figure will amount to \$2,370 based on 2009 member levels. Additional contributions have averaged @\$85 per year over the past 3 years. Based on 2009 information year to date, our revenue recognition would amount to @ \$2,455.